

The United States Pharmacopeial Convention is pleased to welcome you to the USP Donor Submission Portal (DSP).

Monograph and reference material acquisition is the first step in developing a public standard, and the process can seem daunting especially to new sponsors. It is our hope that the Donor Submission Portal will further facilitate and encourage participation in the USP standards-setting process.

What is the DSP?

The Donor Submission Portal is a secure, user-friendly, and interactive electronic platform for the exchange of information between sponsors and USP, in particular the transfer of monograph and reference material data to USP's Standards Acquisition Department.

Its features allow sponsors to:

- search for monographs of interest
- submit documents in various formats for the development of a monograph
- track progress of their submissions
- discuss acquisition activities with the Standards Acquisition manager responsible for your submission
- view and share the compendial work of their organization
- track their company's compendial activities for reporting to management and project planning
- discuss standards-setting topics in a discussion forum

Who are the users?

- Sponsors (individuals in an organization who are responsible for submitting data for monograph and reference material development)
- USP staff

How do I get started?

- Register yourself in USP Access Point, if you do not have a USP account. If you need help, watch the registration process [video](#).
- After registration, login to the Donor Submission Portal, and click the **Request an account from USP** link (marked in red). You may wish to consult your organization's compendial point of contact (PoC) first.
- After receiving a donor account approval email from USP, login again to the Donor Submission Portal to access the application. Within the portal, you will have access to online help, training tutorial, and other resources.